

**NCC GROUP HEADQUARTERS
NCC HOUSE, CHATHAM LINES, PRAYAGRAJ**

NOTIFICATION

No 03/2023

Dated: 15 JUN 2023

**NOTIFICATION FOR APPLICATION (FORM-III) FOR FILLING UP THE VACANCIES
OF ANOS OF ANDUAT KUMARGANJ AYODHYA (UP)**

1. Applications are invited for the posts of Associate NCC Officers (ANOs) of National Cadet Corps in the senior Division in various Degree Collges of the above university listed as Appendix to this notification.

2. **ELIGIBILITY CONDITIONS FOR SENIOR DIVISION CANDIDATES.**

- (a) Permanent Lecturers/Professors Serving in existing NCC Institution/University of the Grade of Lecture/Asst Professor/Professor etc. teaching students of Graduation and above and a member of permanent teaching staff is eligible for selection and appointment of SD ANOs. Certificated in this regard from the Principal is to be attached.
- (b) CTC of appointment letter in lecturer grade should be enclosed alongwith the application form.

NOTE

The Pay scale of the candidates will also determine whether he is eligible for Senior Division or not. For the purpose the Pay Scale should be mentioned clearly in red ink on the top right hand corner of Form-III. The applications of the candidates whose pay scale are not mentioned in Form-III will be summarily rejected.

3. **ELIGIBILITY CONDITIONS FOR TEMPORARY/AD-HOC LECTURERS/ASST PROFESSOR/PROESSOR ETC AND EQUIVALENT, TEACHING TO DEGREE CLASSES.**

(a) Temporary Lecturers/Professor working in the Grades mentioned in Para 2 above are also eligible for appointment as ANOs in the respective Division provided a certificate from the Principal/VC of the Institution is enclosed along with the application stating that the candidate is expected to continue for more than three years and is likely to be made permanent.

(b) Lecturers/Asst Professor/Professor etc appointed on AD-HOC basis in the Grade mentioned in Para 2 above are also eligible for appointment as ANOs in the Senior Division provided a certificate from their Employer (and not from the Principal/VC of the Institution) is enclosed alongwith the application stating that the candidate is expected to continue for more than three years and is likely to be made permanent. Such candidates will also have to sign a **DECLARATION** as under and enclosed it with the application:-

"THE UNDERSIGNED UNDERTAKE THAT IN THE EVENT OF MY TERMINATION FROM SERVICE AS AD-HOC LECTURER/PROFESSOR FROM MY INSTITUTION, I WILL HAVE TO RELINQUISH THE COMMISSION AS ASSOCIATE NCC OFFICER."

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4. The vacancies must be of the boys (mixed) Bn of the Senior Division/Wing and not form the Girls Unit/Bn. The Male/Female candidates both can be applied against the vacancy of the mixed Bn.

5. The selection of a candidate will be valid till the time of existing policies issued time to time. The selected candidate must complete their requisite course/appt as ANO within the selection validity period, failing which the same automatically will be treated as cancelled.

8. AGE LIMIT FOR CANDIDATES.

- (a) Candidates applying for Senior Division ANOs should not be below 21 years of age and should not be above 45 years of age on 05 Jul 2023 (i.e last date of receipt of application).
- (b) The upper age limit is relaxable, with a provision for further 03 years i.e up to 48 years of age at the sole discretion of the DG NCC. No further relaxation will be provided.
- (c) CTC of the High School certificate is required to be enclosed along with the application form as proof of the age.
- (d) CTCs of the Appointment letter, Highest Educational Qualification Certificate, Professional Certificate if any, Current pay Certificate including Pay Scale issued by the Principal/VC etc. must be attached with application Form-III.
- (c) SOC in r/o Age Relaxation Cases Statement of Case duly recommended by the CO, Unit in quadruplicate is also required to be submitted alongwith the application Form-III.
- (d) Medical must be done between issue of notification date & last date of receipt of application by a Govt Medical Officer or Registered Practitioner. The Format is as under:-

TO BE COMPLETED BY THE MEDICAL OFFICER

I have examined Shri/Smt/Km on and consider him/her fit/unfit for employment as an officer in National Cadet Corps.

.....
(Signature of Applicant)

.....
(Signature of Medical Officer with Seal)

Note: to be attested by Medical Officer with Seal

- (g) Certificate that "Vac of SD ANO being subscribed is as per authorization i.e. from the institution which has been allotted NCC Coy but not less than 50 cadets is enclosed.
- (e) Authentication Sheet as per format to be att with Form-III.

9. OTHER CONDITIONS FOR ELIGIBILITY/APPOINTMENT.

The candidate applying for Senior Division should be:-

- (a) A citizen of India.
- (b) Medically fit. A certificate to this effect should be given by the medical practitioner in the requisite column of the application form.
- (c) Having good moral character.
- (d) Should not have been dismissed earlier from NCC, ITF, TA or the Armed Forces.
- (e) Should not be a member of any communal/political organization.

10. HOW TO APPLY

- (a) Applications in Form-III duly filled (only typed copy) and recommended by the Head of the Institution should be submitted to the respective NCC Unit well before the last date of receipt of applications. The Units will forward the same to turn scrutinize in one lot so as to reach this Gp HQ before 05 Jul 2023.
- (b) It should be ensured that the requisite certificate mentioned in various Paras of this "NOTIFICATION" are enclosed with the application.
- (c) Applications not found in order or without the requisite documents will be summarily rejected.

11. IMPORTANT ASPECTS

- (a) While making entries in Application Forms, it should be ensured that the dates of filling up the application forms-III by the candidates and dates of making entries by the VC of the Institutions, Medical Offrs and Units as well as the Groups should be between 15 Jun 2023 (Date of issue of the Notification) and 05 Jul 2023 (Last date of receipt of Applications). The applications not processed between the above dates will not be entertained. Please ensure that no column will be left blank. If not applicable NA must be written.
- (b) Please ensure that the Part III of the application Form-III for Selection of ANOs is countersigned by all Degree Colleges for SD Category By Registrar/Vice Chancellor of concerned University.

All

12. SELECTION PROCESS

(a) Eligible candidates will be required to appear for interview before a Selection Board to be held at Vice Chancellor Office, ANDUAT Kumarganj Ayodhya (UP).

(b) The selected candidates will have to undergo Pre-Commission Course of 12 Weeks duration. However, candidates who have served in NCC earlier in the same Division or those who are in possession of 'C' certificates will undergo a 12 weeks PRCN (DC) Course.

(c) Documents for Grant of Commission in r/o "DC ANOs only" for allotment of Commission must accompany Form-III for onward submission to HQ DG NCC as applicable under Rule 21 (5) & (6) sub Para (a) & (b) of NCC Act & Rules 1948 & 18(5) & (6) sub Para (a) & (b) of NCC Act & Rule 1949 (GD).

(d) Documents for Grant of Commission in r/o Normal ANOs (other than DC) would continue to be dealt with as hithertofore.



(Sidharth Ghosh)
Col
Offg Dy Gp Cdr
For Gp Cdr

Copy to:
NCC Dte UP
Pers (B)
Ashok Marg Lucknow

- For info please.



CHECK SHEET CERTIFICATE TO BE CHECKED/RENDERED BY CO UNIT

1. **Certified that:-**

(a)	Sri/Smt ----- applicant is within prescribed age(i.e. Years) as on last date of filling application on	
(b)	Information as required to be indicated on the TOP LEFT CORNER of first page of the application has been properly show.	
(c)	The copies of the requisite certified including High School certificate have be attached.	
(d)	The applicant is Permanent/Temporary with more than three years service	
(e)	The applicant is permanent with less than three years service and a certificate from the Principal to this effect that the applicant is likely to serve for the least three years and made permanent is attached.	
(f)	The applicant is temporary with less than three years service and a certificate from the Principal to this effect that the applicant is likely to serve for the least three years and made permanent is attached.	
(g)	Endorsement in the application (Form-III) by the medical officer on FIT/UNFIT state of applicant has been made.	
(h)	Application form-III is not on the NCC papers (Thum paper) and not hand written.	
(j)	The application and her supporting documents submitted are in QUADRUPLICATE (i.e. four copies/sets).	
(k)	Countersignatures have been made by the DIOs/RIGS on Form-III in space provided for duly stamped and date.	
(l)	Form-II and connected documents have been thoroughly checked and found to my entire satisfaction before signing the certificate/check sheet.	

Station : Ayodhya

Dated : Jun 2023

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FOR DTE USE ONLY

CANDIDATE

- 1. Applied for Army/Navy/Air (Senior/Junior Division) : Army Senior Division
- 2. Date of filling of the application in the writ : Jun 2023
- As on last date of calling of the application.
Year Month & days
- 4. Name of Institution : AND University of Agriculture & Technology Kurarganj, Ayodhya.
- 5. Name of NCC Unit: 65UP Bn NCC, Ayodhya
- 6. State type of NCC certificate, if any:

- 1. Last date of calling of the Application : 05 Jul 2023
- 2. Date of the Selection Board

Affix your recent
passport size
photograph duly
attested

FORM - III
NATIONAL CADET CORPS
APPLICATION FOR APPOINTMENT AS AN OFFICER
(See Rule 17, 18, 21 of NCC Act & Rules-1948)

- 1. What is your full name (In block capitals) 1. -----
- 2. What is/was your father's name And address? 2. -----

- 3. Are you a citizen of India or a subject of Nepal? 3. India
- 4. What is your village Tehsil or Taluka and District? 4. -----

- 5. What is your post office 5. -----
- 6. What is your Railway station? 6. -----
- 7. What is your educational qualification? 7. -----
- 8. What is your date of birth? 8. -----
- 9. What is your present appointment 9. -----

AN

10. Have you ever been convicted
By a criminal court, and if so,
In what circumstances and what
Was the sentence? 10.
11. Have you ever served in the 11.
Indian Armed Forces, the
Indian Reserve Indian Territorial
Forces or the Nepal State Army?
If so, state in which the period
Of service and the case of discharge.
12. Are you willing to be appointed 12.
under the National Cadet Corps
Act 1948?
13. In which unit do you desire to 13. 65 UP Bn NCC, Ayodhya
be appointed?
14. Are you willing to undergo 14.
service training as specified
in the Act and the rules made
there under?
15. Are you willing to serve in the 15
National Cadet Corps, until
Discharged as provide in the Act?
16. Have you ever previously appointed 16.
for appointment under the Act &
Rule, if so with what result?
17. Have you been dismissed from the 17.
National Cadet Corps. The Territorial
Army or the Indian Armed Forces?
18. Are you willing to obey the order 18.
of officers places in command over
you, obey such rules and
regulations laid down by the CO,
Commanding Officers when to
undergo preliminary training with
and Armed Forces unit as specified
in Sub Rule(2) of the rule 21?

.....
(Signature of Applicant)

AU

QUESTIONS TO BE ANSWERED BY THE PRINCIPALS OR THE HEADMA
TO WHOM AT APPLICATION IS MADE

- | | | | |
|----|--|------------------------|---|
| 1. | How long have you known the applicant ? | 1. | ----- |
| 2. | (i) Is the applicant a permanent member of your teaching staff ? | 2. (i) | |
| | (ii) Since how long has he been in your teaching staff ? | (ii) | ----- |
| 3. | What is his present job in the College/School ? | 3. | -----) |
| 4. | Has he ever served in the University Officer's Training Corps or the NCC:- | 4. | ----- |
| | (a) As a Cadet ? | (a) | ---- |
| | (b) As an Officer ? | (b) | ----- |
| | (c) If in the NCC, State Certificate obtained as a cadet ? | (c) | ----- |
| 5. | What games does he play what is his proficiency at them ? | 5. | |
| 6. | Has he the requisite physical qualification ? | 6. | |
| 7. | Do you recommended him for Commission in the National Cadet Corps ? | 7. | |
| | (a) If so, in whose place the Officer Cadet has been selected (give name of the predecessor) . | (a) | |
| | (b) Has the ordeconser been relinquished ? If so, indicate the Dte Gen NCC letter No. and | (b) New Raising | NCC Gp HQ, Prayagraj letter No- 467/G/Re-Org/HQ/65 Bn dt 18 Aug 2022. |

Signature of the Principal/Head of Institution

Name of University.....

Town & District- Ayodhya (Kumarganj)

Counter signature of the DIOS/RIOS Registrar/VC

AK

IN CASE OF THE CANDIDATE BEING PERMANENT OR TEMPORARY HAVING LESS THAN 3 YEARS OF SERVICE ON THE DATE OF FILLING OF THE APPLICATION. A CERTIFICATE FROM THE PRINCIPAL AS UNDER

It is certified that :-

(a) Shri ----- who is on the teaching staff of ----- (institution) as Lecturer/Professor/Teacher, is permanent. He has put in 03 years of service (his date of appointment being -----) as on ----- the date of filling of the application and is likely to serve for at least three years.

OR

(b) This is to certify that Sri..... who is on the teaching staff of(institution) as Lecturer/Professor/Teacher, is Temporary/Adhoc. He has put inyears of service (his date of appointment being.....) as on the date of filling of the application and is likely to serve for at least three years and made permanent.

Signature of the Principal.....
(With Seal)

Date _____

Note : Strike out which ever is not applicable.

DECLARATION ON ACCEPTANCE OF APPLICATION

I solemnly declare that the answer I have given to the question in this form are true and that no part of them is false and that I am willing to fulfill the engagement made.

I undertake that in case after having been commissioned in the corps, I desire to leave the College/School in which is located the unit to which I am posting under rule 23. I shall give 6 months/3monts notice in writing to the Principal of my college/School.

I understand I have no service liability.

Signature of the applicant

Certified that the applicant understands and agree to the conditions of appointment.

Date :.....

Signature of President of.....
selection board.

ALL

TO BE COMPLETED BY MEDICAL OFFICER

I have examined ----- on ----- and
consider him Fit/Unfit for employment as an Officer in the National Cadet Corps.

(Signature of Applicant)

(Signature of Medical Officer with seal)

Note:- To be attested by Medical Officer
With seal)

Note :- The following documents are required with each copy of the application form:-

- | | | | |
|-------|---|---|-----------------------------|
| (i) | High School Certificate | - | Attested copy duly stamped. |
| (ii) | In case of NCC 'C'/'B' | - | - do - |
| (iii) | Degree/Diploma | - | - do - |
| (iv) | Current Pay Certificate including
Pay Scale issued by the Principal/VC | - | -do- |

No other copy of the testimonial to be enclosed unless called for.

BU

CERTIFICATE

It is certified that the vacancy of ANO being subscribed as as per authorization i.e. from the institution (AND University of Agriculture & Technology Kumarganj, Ayodhya), which has been allotted NCC Coy/Troop.

Place: Ayodhya

Dated: Jun 2023

Sign of Officer Commanding

COUNTERSIGNED BY

Place: Prayagraj

Dated: 2023

Group Commander
NCC Group Headquarters

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AK

TO WHOMSOEVER IT MAY CONCERN

1. It is to certify that Mr./ Miss/ Mrs ----- is employed in this school/college/ institution as ----- in the pay scale of Rs- -----

2. Mr. / Miss/ Mrs ----- is teaching the students of Class 9th and above.

3. Mr./Miss/Mrs ----- is a permanent member of teaching staff of ----- (School/ College/ Institution).

Signature of Head of the Institution.....

Name: -----

Designation: -----

Office Seal.....

Date: Jun 2023

AK

CERTIFICATE

(To be rendered by the Principal/VC)

I Certify that:-

(a) On receipt of information from the unit on ----- for appointment the candidate for selection as ANO to fill the existing vacancy. I has sent circular to my teaching staff and applications of the eligible is/are enclosed.

- (i) -----
- (ii) -----
- (iii) -----

(b) I have thoroughly checked the information rendered in the application is its correctness as per record held in my institution and that the applicant fulfills the condition of appointment specified in rule 16 of NCC Act & rule Vis-a-visa eligibility condition in vague.

Station: Kumarganj, Ayodhya

(Signature of Principal/VC)
Office Seal

Dated: Jun 2023

All

OTHER QUALIFICATION/DISQUALIFICATION FOR APPOINTMENT

It is certificate that Sri ----- (Name of Institution)
-----,

- (a) Is of good character.
- (b) Is a citizen of India.
- (c) Is not dismissed earlier from NCC.
- (c) Is not member of any communal organization.

Station: Kumarganj, Ayodhya

(Signature of Principal/VC)
Office Seal

Dated: Jun 2023



DUTY ASS

It is certifi

DUTY ASSUMPTION CERTIFICATE FROM THE HEAD OF THE INSTITUTION

It is certified that Sri ----- appointment as -----
----- in ----- and has assumed his duty from -----
-----,

Station: Kumarganj, Ayodhya

(Signature of Principal/VC)
with stamp

Dated: Jun 2023

COUNTERSIGNED BY CO

Station: Ayodhya

Commanding Officer

Dated: Jun 2023

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**UNDERTAKING FROM THE CANDIDATE APPEARING FOR INTERVIEW
FROM SELECTION OF AND BEFORE SELECTION BOARD BEING
HELD ON ----- AT-----**

1. Sri ----- hereby undertake to state that in case any of the information furnished in my application form-III which have been signed by me or such information furnished under signatures of the principal/head of institution, is found false, fabricated or ambiguous at later date, it would be assumed that the same had been done solely to get me selected as ANO by foul means and that in that case I shall have no claim what so ever on NCC authorizes, on my selection as Associate NCC Officer ANO and for that ;apse I shall responsible and none else.

Station: Kumarganj, Ayodhya

(Signature of Candidate)

Dated: Jun 2023

COUNTERSIGNED OF PRINCIPAL/HEAD OF INSTITUTION

Station: Kumarganj, Ayodhya

(Signature of Principal/Head of Institution)
with stamp

Dated: Jun 2023

AN

SALARY CERTIFICATE

This is certify that Sri ----- S/O Sri -----
been serving in -----, (Name of institution) as -----
--) since ----- in the Pay Scale ----- Sri/Smt -----
----- is drawing a total emoluments including deduction as
under -

TOTAL SALARY

1.	Basic Pay	:	Rs-
2.	Grade Pay	:	Rs-
	Total	:	Rs-
3.	Special Allowance HRA	:	Rs-
	CCA	:	Rs-
	DA	:	Rs-
	Total	:	Rs-
4.	GPF Subscription	:	Rs-
5.	Income Tax	:	Rs-
6.	Other	:	Rs-
	Total	:	Rs-
	Payable amount	:	Rs-

Station Kumarganj, Ayodhya

(Signature of Principal/Head of institution)
with stamp

Dated: 2023

AN

प्रमाण पत्र

मैने एन0सी0सी0 निदेशालय उ0प्र का ए0एन0ओ0 नोटिफिकेशन पत्र संख्या-03/23 दिनांक 15 जून 2023, दिनांक 23 जून 2023 को प्राप्त किया तथा इस पत्र की सूचना मेरे द्वारा विद्यालय/कालेज /विश्वविद्यालय के सभी योग्य अध्यापक/अध्यापिकाओं/प्रोफेसरों को दिनांक को दे दी गयी है तथा इस सूचना को विद्यालय/कालेज/विश्वविद्यालय के नोटिस बोर्ड पर चस्पा कर दिया गया है।

स्थान: कुमारगंज, अयोध्या
दिनांक: जून 2023

प्राचार्य/प्रधानाचार्य
(हस्ताक्षर मोहर सहित)

AM

(Name

Institution)

Ref-----

Dated:

TEACHING CERTIFICATE

This is to certify that Sri/Smt ----- has teaching as ---
----- in -----, - since

He/She is honest sincere and hard working teacher and he/she has attained a very good academic carrier all through.

Station: Kumarganj, Ayodhya

(Signature of Principal/ Head of Institution)
with stamp

Dated: Jun 2023

BN

CERTIFICATE BY COMMANDING OFFICER

The vacancy of ANO being subscribed is as per authorization from the institution 13 Coy NCC, AND University of Agriculture & Technology, Kumarganj Ayodhya of 65 UP Bn NCC, Ayodhya Str-80 SD/SW.

Station: Ayodhya

Dated: Jun 2023

CERTIFICATE BY GROUP COMMANDER

The vacancy of ANO being subscribed is as per authorization from the institution 13 Coy NCC, AND University of Agriculture & Technology, Kumarganj Ayodhya of 65 UP Bn NCC, Ayodhya Str-80 SD/SW.

Station: Prayagraj

Dated: 2023

AK